

LORETO COMMUNITY SCHOOL

APPLICATION FORM for Admission 1st Year 2021/2022

PLEASE NOTE: FALSE INFORMATION WILL AUTOMATICALLY DISQUALIFY APPLICANT.

Closing date for receipt of Application Form is Wednesday 25th November at 12 noon.

PLEASE FILL OUT DETAILS IN BLOCK CAPITALS

Data Protection

The personal data required from you on this admissions form (part 1) is required for the purposes of:-

- fulfilling our legal obligation to provide an education to students
- student enrolment and student registration
- allocation of teachers and resources to the school
- school administration
- to fulfil our other legal obligations
- to process appeals, resolve disputes and defend litigation etc.

1. You have the following statutory rights that can be exercised at any time:

- (a) Right to complain to supervisory authority.
- (b) Right of access.
- (c) Right to rectification.
- (d) Right to be forgotten.
- (e) Right to restrict processing.
- (f) Right to data portability.
- (g) Right to object and automated decision making/profiling.

For further information please see our school Data Protection Policy on our website www.loretomilford.com

Should you wish to discuss anything in regard to Data Protection, please contact the Principal via the school office email : info@loretomilford.net

1. PERSONAL DETAILS (required for stage 1 of application process)	
Student Surname	
Student First Name	
Home Address	
	EIRCODE:
County	
Date of Birth	
Birth Cert Attached	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(Please tick \checkmark appropriate box)</i>
Birth Certificate Forename <i>(if different to above)</i>	
Birth Certificate Surname <i>(if different to above)</i>	
Mother's Maiden Name	
2. EDUCATIONAL DETAILS (required for stage 1 of application process)	
NAME OF PRIMARY SCHOOL (currently attending)	
ADDRESS OF PRIMARY SCHOOL (currently attending)	
Roll Number of Primary School <i>(currently attending)</i>	

3. FAMILY DETAILS (REQUIRED FOR SCHOOL ENROLMENT AND PARENTAL CONTACT PURPOSES)		
	Parent/Guardian 1	Parent/Guardian 2
Surname		
Name(s)		
Relationship to child <i>(mother/father/ guardian)</i> <i>please provide details</i>		
Phone Number		
Mobile Number		
<p><i>Please indicate <u>ONE</u> number to which text messages will be sent. Mobile No: _____</i></p> <p><i>Please make sure the School is aware of any change in your mobile number. This is essential for texting purposes.</i></p>		

Contact E-mail Address This is essential since most contact from the school will be by email		
Postal Address (if different from above)		
CORRESPONDENCE SHOULD BE ADDRESSED TO	<i>Mother</i> <input type="checkbox"/> <i>OR</i> <i>Father</i> <input type="checkbox"/> <i>OR</i> <i>Both parents/guardians</i> <input type="checkbox"/> <hr/> <i>State above Correspondence title i.e. Mr. & Mrs/Mrs/Mr + specify surname).</i>	
Name(s) of PAST STUDENTS (brother(s) and/or sisters) who attended this school and year of completion at the school.	<hr/> <hr/> <hr/>	
Does the child have any Brothers/Sisters currently attending this school?	<i>Name, Age, Class/Year</i> <hr/> <i>Name, Age, Class/Year</i> <hr/> <i>Name, Age, Class/Year</i>	
Is either parent a past student of the school? (please include details)	<i>Name:</i> <i>Year of Completing:</i>	<i>Name:</i> <i>Year of Completing:</i>

“I DECLARE THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT”

Signature: _____ **Date:** _____

Parent/Guardian

PRINT NAME: _____

CHECKLIST - Have you enclosed:-
Copy of ORIGINAL Birth Cert of student.
Ticked the boxes and signed all relevant sections.
Enclosed 2 copies of current Utility Bills showing proof of address ie
Electricity, Gas, Landline Phone Bill ONLY.
**Failure to complete form fully and supply all necessary documentation
will deem application invalid.**

If/when a letter of offer is issued, we will require
further information with regard to your
son/daughter (ie part 2 of the Admissions Application must be
completed fully and returned to the school - this form will be
enclosed with the letter of offer.

PLEASE NOTE:

**DUE TO CURRENT RESTRICTIONS, APPLICATION FORMS MAY BE
RETURNED BY EMAIL OR POST ONLY.**